Lock-Out/Tag-Out Procedure:

1. Stop/Shut down equipment.
2. Identify each energy source.
3. Isolate each source of energy with suitable Lock-Out devices.
4. Lock-Out and Tag-Out by each person.
5. Release stored energy if any.
7. Perform required job.

Lock-Out/Tag-Out Removal Procedure:

1. Inspect work area (Machine guards in place, tools removed, all persons are in safe location).
2. Remove locks and tags and isolating device.
3. Re-energize the equipment.