



TULANE UNIVERSITY

3rd Quarter-2025 FOCUS INSPECTION – INJURY PREVENTION

Checklist items should be checked, Yes, No, or N/A for Not Applicable. • For every item checked “No,” you must note corrective action under Comments. Once corrected, provide the date when corrective action is completed. Upon completion of the inspection, the original should be retained by the department via the Departmental Safety Representative (DSR). The department should keep the original for at least three years. Forward the completed report to the Office of Environmental Health and Safety (OEHS) via upload link, campus mail (#8480), email attachment, or hand delivery to the OEHS representative at your campus. Please print clearly.

Campus:	Building:
DSR's Name:	Room or area #:
Department:	Date of Inspection:
DSR's Email:	Inspector's Name:

ITEMS SURVEYED

GENERAL		Yes	No	N/A	Room or Location	Comments	Date Corrected
1	Tasks are assessed to identify and address potential hazards before work begins. Examples of hazards are chemical (solvents, adhesives, paints), biological (infectious diseases, poisonous plants), physical (noise, radiation, heat), and ergonomic (heavy lifting, repetitive motions, vibration).						
2	Employees have received safety training appropriate for their work. General safety training is provided via TULearn for employees or Canvas for students. Job-specific training should be provided by the supervisor (See training information at: https://oehs.tulane.edu/training .)						
3	Before beginning work, employees have the necessary tools and personal protective equipment to perform their work safely. Tools and equipment are inspected to ensure they are safe and in good condition before use.						
4	Walking surfaces are free of slip hazards (e.g., wet or oily floors, loose mats/rugs, slick surfaces, etc.) or trip hazards (e.g., storage, cords, loose mats/rugs, damaged or uneven surfaces, etc.).						
5	Employees know how to report unsafe conditions.						

To submit by email, save copy to your computer and send as an attachment with "Focus Inspection Form-Injury Prevention" in subject line. All Uptown/Downtown **Labs** email: db682b2.wave.tulane.edu@amer.teams.ms; Non-Lab areas [click here to upload](#); and all **TNPRC** [click here to upload](#) (Rev. 2025-09-17)